



# RABINDRA MAHAVIDYALAYA



Affiliated to the University of Burdwan  
Champadanga, Hooghly, West Bengal, Pin.-712401

Estd.- 1971

Ref. No. RM/34/24

Date..06/02/24

To  
MALLICK BOOK CENTRE  
KOLKATA-700006  
M: 9830749434

## WORK ORDER

Dear Sir,

This is to inform you that your quoted rate put to tender for the following items, has been accepted by THE PRINCIPAL, RABINDRA MAHAVIDYALAYA. You are requested to take up the work immediately in consultation with the undersigned and complete the work in all respect within the stipulated period of 15 days (Fifteen) days. The details are given below. Please Note that on failure of communication and response in terms of supply, installation and commission and/or Completion of the work from your part against this work order, this work order will stand cancelled. No concession in terms of extension of the time period may be entertained thereof.

Name of Work	SUPPLY OF BOOKS
Tender ID	RM/25/24 dated 22/01/2024
Total Cost of books should not exceed Rs. 98000.00 (Ninety-eight thousand only)	

Dept.	Item	Detailed Specifications	Category of books	Discount rate (%)
Library	Books	See enclosure attached to the tender notice	Original book published by National publisher in Bengali version	21
			Original book published by National publisher in English version	26
			Original book published by Foreign publisher in English version	38

Note: Total Cost of books should not exceed Rs. 98000.00

This is to be treated as formal Work Order for commencement of the work.

Yours faithfully,

THE PRINCIPAL,  
Rabindra Mahavidyalaya  
Principal

Rabindra Mahavidyalaya  
Champadanga, Hooghly

### Mandatory Conditions:

1. The products will be checked, reviewed and verified by the staffs of the respective Department office only members of IT sub-Committee at the time of received of the IT-Items and as well as after installation. On being satisfied the payment will be made to the bidders who have received the work order.
2. Products/ instruments need to be delivered and installed within 15 days from the date of issue of the work order
3. If anything found in violation of the work order, the work order will be cancelled and the college authority will bear no responsibility of either of the vendor's preliminary installation cost or the others thereof.