



RABINDRA MAHAVIDYALAYA

Affiliated to the University of Burdwan
Champadanga, Hooghly, West Bengal, Pin.-712401

Estd.- 1971



Ref. No..R.M./41/24

Date..16/02/2024

To
Modern Computers
Ramkrishnapally, Tarakeswer, Hooghly
M: 9046286751

WORK ORDER

Dear Sir;

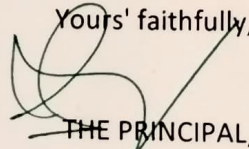
This is to inform you that your quoted rate put to tender for the following items, has been accepted by THE PRINCIPAL, RABINDRA MAHAVIDYALAYA. You are requested to take up the work immediately in consultation with the undersigned and complete the work in all respect within the stipulated period of 15 days (Fifteen) days. The details are given below. Please note that on failure of communication and response in terms of supply, installation and commission and/or Completion of the work from your part against this work order, this work order will stand cancelled. No concession in terms of extension of the time period may be entertained thereof.

Name of Work	SUPPLY OF IT ITEMS
Tender ID	RM/24/24 dated 22/01/2024
Quoted amount (including GST)	Rs. 26600.00/= (Twenty-six thousand six hundred only)

Dept.	Item	Make/Model	Detailed Specifications	Quantity	Amount (Rs.)
Botany and Chemistry	Printer	HP Laser Jet Pro P1108 Printer	<ul style="list-style-type: none">• Laser• Single Function Monochrome• USB Type• Black and White Printer• 18 ppm• 1 year warranty	02	26600.00
Total					26600.00

This is to be treated as formal Work Order for commencement of the work.

Yours' faithfully,


THE PRINCIPAL,
Rabindra Mahavidyalaya

Principal

Rabindra Mahavidyalaya
Champadanga, Hooghly

Mandatory Conditions:

1. The products will be checked, reviewed and verified by the staffs of the respective Department office and members of IT sub-Committee at the time of received of the IT-Items and as well as after installation. On being satisfied the payment will be made to the bidders who have received the work order.
2. Products/ instruments need to be delivered and installed within 15 days from the date of issue of the work order.
3. If anything found in violation of the work order, the work order will be cancelled and the college authority will bear no responsibility of either of the vendor's preliminary installation cost or the others thereof.