



RABINDRA MAHAVIDYALAYA

Affiliated to the University of Burdwan
Champadanga, Hooghly, West Bengal, Pin.-712401

Estd.- 1971



Ref. No.. R.M./52/24

Date.. 21/02/24..

To
Raja Furniture
Champadanga, Hooghly
M: 9735276950

WORK ORDER

Dear Sir,


This is to inform you that your quoted rate put to tender for the following items, has been accepted by **THE PRINCIPAL, RABINDRA MAHAVIDYALAYA**. You are requested to take up the work immediately in consultation with the undersigned and complete the work in all respect within the stipulated period of 15days (Fifteen) days. The details are given below. Please Note that on failure of communication and response in terms of supply, installation and commission and/or Completion of the work from your part against this work order, this work order will stand cancelled. No concession in terms of extension of the time period may be entertained thereof.

Name of Work	SUPPLY OF FURNITURE ITEMS FORECONOMCS AND GEOGRAPHY DEPARTMENTS
Tender ID	RM/38/24 dated 09/02/24
Quoted amount (including GST)	Rs. 24500.00/= (Twenty-four thousand Five hundred only)

Dept.	Item	Make/Model	Detailed Specifications	Quantity	Amount (Rs.)
Economics	Wooden Chair	Shal and Segun	Wooden Chair with Handle Height 38, Length-22 (Front) and Width 19 in inches	01	5700
Geography	Locker with showcase	Any Reputed	22-gauge Iron Lockers (number of lockers - 8) with showcase (with glass door) Height - 78", Width-34", Thickness-18". See the figure attached to the tender notice.	01	18800
Total					24500

This is to be treated as formal Work Order for commencement of the work.

Yours' faithfully,


THE PRINCIPAL,
Rabindra Mahavidyalaya
Principal
Rabindra Mahavidyalaya
Champadanga, Hooghly

Mandatory Conditions:

1. The products will be checked, reviewed and verified by the staffs of the respective members of IT sub-Committee at the time of received of the IT-Items and as well as after installation. On being satisfied the payment will be made to the bidders who have received the work order.
2. Products/ instruments need to be delivered and installed within 15 days from the date of issue of the work order
3. If anything found in violation of the work order, the work order will be cancelled and the college authority will bear no responsibility of either of the vendor's preliminary installation cost or the others thereof.